

Hisega Meadows Water, Inc.
Board of Directors Meeting - July 9, 2018 @ 6:30 PM
Johnson Siding Fire Dept.

Present: Randy Smart, Pres. (2021), Rick Schurger, V-Pres. (2019); Craig Fischer, Treas. (2020); Penny Kaiser, Sec. (2019), Ron Gordon, Director (2020); Scott Licht-Manager/Water Operator; Larry Deibert, bookkeeper/transcriber. Guests: John Nelson

Absent: None

Randy Smart called the meeting to order at 6:30 PM.

Website Committee:

Scot reported that Brian McKiernan reported error message when trying to pay on-line; Larry reported that Dave Hanna had the same problem. John provided the procedure needed to clear the error to both Brian & Dave Hanna. Six people have used the on-line payment correctly (note: 7 individuals used on-line payment in July). Brian McKiernan suggested the line item "processing fee" be removed with the water association subsidizing the cost (approx. \$3.30 per person, per month). The Board did not take any action on the suggestion. John would like to have the minutes from 2011 & 2012 in pdf format so they can be added to the website.

Operator/Manager's Report: JUNE 2018 Manager & Operator Report: 7-2-18

Auto controls have not worked since 5-7-18 (parts on order)

6-5-18 New filters 42 days, 1,380,000 gallons. This is the best filter life since 10-21-14 (1,697,500 gallons)

6-14-18 Auto control parts came in; Mike Berry (Temp-Tech) got the auto controls working again. He found several surge protectors were melted. (we are not getting good power from BHE Co-op)

6-18-18 Mike Berry came out again along with the radio control technician, and they fine-tuned the controls.

6-19-18 Pump lost prime during night (had nothing to do with the auto controls)

6-22-18 Creek at 243 cubic feet per second, normal for this time of year is 65 cfs)

6-24-18 Auto controls quit

6-25-18 Pumped 21,400 gallons. Not much water being used because of the rains.

6-27-18 Mike Berry came out & found the transducer and a protector burned out.

I asked Mike to hook up the transducer to a deep cell battery I removed from my dump box trailer. We figure the battery will need to be charged about every 2 weeks. We are leery about leaving even a trickle charge hooked to the battery all the time so Scot will charge the battery and unplug the charger when the battery is charged. We never know when we are going to get a power surge from REA. It does not seem to matter if there is a storm or not. The radio controls are still hooked up to REA power, since they are not as sensitive. I will run the transducer off the battery for the next month or so. If we do not have any problems, then I will see what it would cost for a very small solar charger.

6-28-18 Pump lost prime during the night (auto controls working)

Dwight worked 6 days in June.

We pumped 1,192,144 gallons of water in June.

Two E-coli samples were taken in June. Only 4 more E-coli samples need to be taken and then we are good for another 7 years.

For the next annual meeting we can save a lot of money **if** we change the design of the yellow cards and have them printed up on perforated sheet card stock. Western Mailers can do all the printing and mailing at a considerable cost savings. They would need a week or more lead time.

Dwight Johnson is putting in a modular home on a basement just East of his house. This is a separate lot and has its own existing curb stop.

Secure locks are on all the reservoirs & important areas.

Thanks, Scot

Scot ran the transducer using a battery; it was doing great until the storm of July 3. Scot checked to see if the battery could be charged using solar charger; the cost is less than \$200. Scot is trying to get a better ground for the transducer. The power surge has not affected the remote control; .02 of a volt surge is too much for the transducer. Scot is going to run another ground for the transducer.

Bookkeeper's Report: Ron made a motion to approve the Treasurer's Report; Craig seconded. Motion carried unanimously.

Minutes: The June 11, 2018 minutes were reviewed. Rick made motion to approve the minutes; Craig seconded. Minutes were approved unanimously.

Old Business:

Storage Structure: Site preparation is completed and ready for delivery of the unit. Ron & Craig will attempt to get an invoice for a 40' Storage unit to the Bookkeeper so it can be paid in the present fiscal year. Craig packed the gravel at the site. Craig spoke with Mike Fileret about placing the unit using his large fork-lift; he is also checking about some costs for units from CO. The cost to place the unit on the pad is approx. \$400+. The units come in either 8' or 10' heights. Mike will be giving a formal price for the unit from CO to Craig. The budget cost is \$4000 plus delivery cost of \$400 but not final placement.

Discussion Item: Ron asked who is responsible for making sure the shut-off valves function properly. HMWI needs to have the manager check all the valves over a period of four years (approx. 50 per year). The down side is that a curb stop could break. The shut-off's in the Heritage homes area have been checked in last couple years; Rolling Hills has 30-35 curb stops and could be checked in one years' time. The curb stops in Big Piney area are all new. The curb stops in Evergreen Valley are very old. Scot will put it in his to-do list to check 25% of the curbs stops each year.

New Business:

Committee Members & Responsibilities:

By-Laws Committee: Byron Schulz agreed to chair committee. Members that volunteered during the last year will be contacted: Sandy Moss, Byron Schulz, Sally Chalk, Richard Smith, Penny Kaiser and Craig Fischer. Larry needs to e-mail the updated By-Laws to all the Board Members. Randy will ask Byron to attend the next Board meeting to discuss the direction of the committee.

Internal Audit Committee: The following members volunteered to serve on the committee: Paul Nedved, Barb Schulz, Linda Fischer, Lona Lau, Mick Blumer, Dwight Mikkelsen, Penny Kaiser, Randy Smart, Craig Fischer & Ron Gordon. Doug Koppman volunteered to provide equipment (Record Storage Solutions) to shred documents no longer needed. The process will be done at the end of August (August 27, 6:30 PM); Penny will call each of the individuals to notify them of the date and time. Larry Deibert will contact James Postma about what items need to be kept and for how long.

Remote Water meters Grant Money: Mick Blumer, Keith Lau and Ken Moss are willing to look into securing a grant to purchase remote water meters. Penny stated that \$45,000 is available. Rick has experience with Remote meters and will be heading the group; he will get a formal proposal from the supplier (Core & Main sell Sensus meters to Rapid City). Gathering information is the first step to preparing a grant request.

Pam Anderson submitted a letter to Randy prior to the start of the Board meeting for consideration by the Board concerning the amended August 11, 2017 minutes. The Board will respond to the letter at the August 2018 meeting.

Being no further business, Ron made a motion to adjourn; seconded by Craig. Meeting adjourned at 8:00 PM

The next regular board meeting will be 6:30 PM, Monday, August 13, 2018 at the JSFSD.

Respectfully submitted,

Larry Deibert
Transcriber